

POLICY NUMBER:	005	VERSION NUMBER	4.00
POLICY AREA:	Staff Management		
DATE ADOPTED:	09/Dec/2020		
Approved by	LGC Board	RESPONSIBILITY OF	Managers
KEY WORDS:	Direction of Staff		
POLICY	<p>LGC Management consists of four a 4-person team consisting of a General Manager, Manager Clubhouse & Membership, Manager Golf Operations and a Course Superintendent.</p> <p>The Manager Clubhouse & Membership is the Club's Licencee and is responsible for staff and volunteers involved in all food and beverage operations, daily including functions and special events.</p> <p>The General Manager is responsible for the administration and financial functions of the Club, membership, and marketing. The Manager will be supported by, and responsible for the Club Treasurer and bookkeepers as approved by the Board.</p> <p>The Manager Golf Operations is responsible for oversight of all golf events, player bookings, use of the practice facilities and management of the Pro shop. This Manager will also be responsible for player development of juniors and new members to LGC, and for managing the Pro shop activities including front office staff and/or Trainee Pro's.</p> <p>The Course Superintendent is responsible for developing and presenting the LGC course in its best possible condition. The Superintendent is responsible for all staff, volunteers and contractors who are employed or engaged to work on the golf course.</p> <p>All Managers and the Course Superintendent are accountable to the Board. No Club Member has the authority to direct the Managers, Course Superintendent, other staff or volunteers.</p>		